



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

RQ-5

Stephen C. Authur, Treasurer  
Holcim (US) Inc. PAC  
6211 Ann Arbor Road  
Dundee, MI 48131

JAN 31 2003

Identification Number: C00213348

Reference: February Monthly Report (1/1/02-1/31/02)

Dear Mr. Authur:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Records at the Commission indicate that your committee should be following a quarterly filing schedule; however, the reports you have recently filed indicate that you are following a monthly filing schedule. Please be advised that 11 CFR §104.5(c) requires political committees to notify the Commission prior to changing its reporting schedule. Please provide further clarification regarding your committee's filing schedule.

Any amendment or clarification should be filed with the Federal Election Commission. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Colleen Manning  
Campaign Finance Analyst  
Reports Analysis Division

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